



Family Counseling Associates 7526 E. 82<sup>nd</sup> St. Suite 150 Indianapolis, Indiana 46256 317-585-1060

Client Verification of Insurance Worksheet  
Out-Patient, Out-of-Network, Behavioral/Mental Health Benefits.

Client Name: \_\_\_\_\_ Policy Holders Name: \_\_\_\_\_

Client DOB: \_\_\_\_\_ Client Phone# \_\_\_\_\_ Policy Holder DOB: \_\_\_\_\_

Client Address: \_\_\_\_\_

Policy Holder Address if different than client: \_\_\_\_\_

Insurance Company: \_\_\_\_\_

Ins. ID: \_\_\_\_\_ Group # \_\_\_\_\_ Plan # \_\_\_\_\_

Ins. Co. Phone: \_\_\_\_\_ Policy Effective Date: \_\_\_\_\_

Out of Network Coverage? Yes or No      Number of annual visits \_\_\_\_\_

Out Patient Mental/Behavioral Health Coverage? Yes or No      *Do they cover the following therapy sessions?*

\*Individual      \* Family      \*Marital      \*Medication Evaluation      \*Medication Management      \*Dietician

Out of Network Deductible: \$ \_\_\_\_\_ Individual \$ \_\_\_\_\_ Family

Coverage % UCR \_\_\_\_\_/\_\_\_\_\_      Deductible met? Y / N / Partially      How much has been met: \_\_\_\_\_

Pre-Authorization required Yes or No      if Yes Authorization Phone Number \_\_\_\_\_

Insurance Claims Address: \_\_\_\_\_

Insurance Electronic ID# \_\_\_\_\_